Department of Consumer Affairs Bureau of Eletronic & Appliance Repair, Home Furnishings & Thermal Insulation

## **Performance Measures**

Annual Report (2011 – 2012 Fiscal Year)

To ensure stakeholders can review the Board's progress in meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures are posted publicly on a quarterly basis.

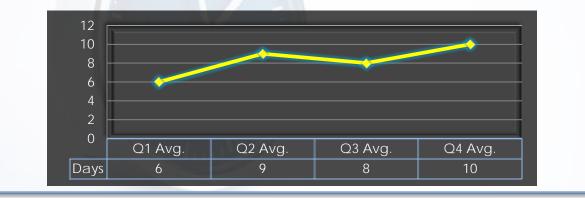
This annual report represents the culmination of the four quarters worth of data.



## Intake

Average cycle time from complaint receipt, to the date the complaint was assigned to an investigator.

The Board has set a target of 10 days for this measure.



## Intake & Investigation

Average cycle time from complaint receipt to closure of the investigation process. Does <u>not</u> include cases sent to the Attorney General or other forms of formal discipline.

The Board has set a target of 180 days for this measure.



## **Formal Discipline**

Average number of days to complete the entire enforcement process for cases resulting in formal discipline. (Includes intake and investigation by the Board, and prosecution by the AG)

The Board has set a target of 270 days for this measure.

